



**CONTROLLER OF EXAMINATIONS
PALAMURU UNIVERSITY
MAHABUBNAGAR-509001**

(Accredited by NAAC with 'B' Grade)

No.112/PG/Backlog/Exams/2023

Dated: 06-07-2023

SPECIAL NOTIFICATION

M.A./M.Com./M.Sc./M.S.W./M.B.A. - I, II, III & IV Semester (Backlog)
and
MCA - I, II, III, IV, V & VI Semester (Backlog) Examinations, December-2023
(ONE-TIME CHANCE)

It is hereby informed to all the concerned personnel that the students who were admitted into M.A./M.Com./M.Sc./M.S.W./M.B.A./MCA Courses offered by Palamuru University, belonging to the batches from 2008-09 to 2016-17 and attempted all Semester exams at least once before the date of this notification are permitted to clear their backlog papers by appearing in ensuing examinations with a penal charge of Rs.5000/- per paper in addition to the examination fee as per schedule given below, as a **ONE-TIME and FINAL CHANCE**.

All backlog candidates under NCB/CBCS Schemes from campus and other colleges have to write their examinations as per the NCB/CBCS Schemes and syllabus of the academic year 2016-17.

Students are requested to mention the clear title of the backlog paper(s) which he/she is contemplating to attempt.

The Schedule for payment of examination fee and submission of application forms for M.A./M.Com./M.Sc./M.S.W./M.B.A./MCA Course (Backlog) Examinations to be held in December - 2023 is as follows:

FEE STRUCTURE

Course	For Backlog (Semester wise)	Fee details
M.A./M.Com./ M.Sc./M.S.W.	Up to two papers	Rs.460+100* = Rs.560/- + 5,000/- Per paper
	More than two papers	Rs.690+100* = Rs.790/- + 5,000/- Per paper
M.B.A./MCA	Up to two papers	Rs.900+100* = Rs.1000/- + 5,000/- Per paper
	More than two papers	Rs.1900+100* = Rs.2000/- + 5,000/- Per paper

* Memorandum of Marks

Description	Without late fee	With late fee of Rs.200/-
<u>For Students:</u> Payment of Examinations fee and submission of Examination application forms at their respective colleges.	22-07-2023	26-07-2023
<u>For Colleges:</u> 1. Remittance of Consolidated Examination fee to the Registrar, Palamuru University, Exam Fee Fund A/C No. 62078258948	25-07-2023	27-07-2023
2. Submission of Examination Application forms	28-07-2023	

GENERAL CONDITIONS TO THE PRINCIPALS: -

1. Filled in application forms (attached with a photocopy of qualifying examination) duly signed by the student and the Principal concerned should be submitted to the examination branch before the last date. The submission of application(s) after the last date will attract penalty of **Rs. 1000/- per day**. Xerox copies of Examination application forms & photographs will not be considered.
2. Principals are requested not to forward / submit the EAF of ineligible candidates. The results of ineligible candidates will be cancelled if anyone has attended the examination(s).
3. The Principals are requested to pay the examination fee for received application forms only and not to pay the fee for un-received application forms. Any excess fee paid will not refundable / readjusted.
4. The Principals are requested to submit **COMPULSORILY** the following documents, otherwise their forms will not be accepted.
 - 1) The detailed **Fee Statement** signed by the College Principal.
 - 2) Proforma of **Paper-wise strength** particulars signed by the Principal.
 - 3) Nominal roll, signed by the principal for the backlog candidates may be submitted.
5. **Not to collect the Exam fee from the Visually Challenged, Physically Challenged, Hearing Impaired & Orally Challenged students (Collect memo fee only). A Xerox Copy of Medical Certificate confirming their status as Physically Challenged (Minimum percentage of disability must be of 40%) must be attached to the Application forms. These Students' Application forms of such should be submitted separately along with Separate Nominal Roll.**
6. All the students are hereby instructed to deposit Examination fee into their respective College Principal's Accounts only and are advised not to obtain the DD in favour of "Controller of Examinations", PU.
7. The concerned Principals are required to credit the fee amount into **Registrar, Palamuru University Exam Fee Fund A/c No. 62078258948 (SBI, Ganesh Nagar Branch, Mahabubnagar, IFSC Code: SBIN0016375)** through RTGS / NEFT, obtain a receipt from the bank and submit the same to the Examination Branch, PU along with the application forms.
8. Last date for the submission of application forms, nominal rolls and the particulars of the fee paid to the Controller of Examinations, PU is **28-07-2023**.
9. This notification is available on website www.palamuruuniversity.com.

Sd/-

Controller of Examinations

Copy to:

- 1) The Principals of concerned Colleges,
- 2) The Joint Director, Directorate of Academic Audit, P.U.,
- 3) The Additional Controller of Examinations (Confidential), P.U.,
- 4) The Secretary to Vice-Chancellor, P.U.,
- 5) The P.A. to Registrar, P.U.,

NOTE:- *Corrections in the Press Note, if any, may be brought to the notice of the Controller of Examinations, PU within 3 days.*

PROFORMA

PAPER WISE STRENGTH PARTICULARS

Name of the College _____ College Code _____

Subject _____ Subject Code _____

Semester _____ Month & Year _____

S.No.	Paper	Title of the Paper	Total Number of Candidates Appearing
	Theory		
1	Paper - I		
2	Paper – II		
3	Paper - III		
4	Paper – IV		
5	Paper - V		
	Practical		
1	Paper - I		
2	Paper – II		
3	Paper - III		
4	Paper – IV		

Signature of Principal