



No.326/Pharmacy/Exams/2023

Dated:10-11-2023

**SPECIAL NOTIFICATION**

1. It is hereby notified that the **B. Pharmacy II & IV Semester (Backlog) for (2020 & 2021 Batch students only)** Examinations of this University will be conducted for Students in the month of **November/December–2023**. The detailed Time Table and Examination Centre will be notified in due course.
2. The payment of examination fee and submission of examination application forms (EAF) is as follows:

**DETAILS OF EXAMINATION FEE:**

**II & IV Semester (Backlog) : Examination Fee Rs.930/-+Memorandum of marks Rs.100/- Total=Rs.1030/-**

Description	Last dates	
	Without late fee	With late fee of Rs.300/-
<b><u>For Students:</u></b> Payment to Examinations fee and Submission of Examination application forms at their respective colleges.	<b>18-11-2023</b>	<b>21-11-2023</b>
<b><u>For Colleges:</u></b> 1.Remittance of consolidated Examination fee to the <b>Registrar, Palamuru University, Exam Fee Fund A/C. No. 62078258948</b>	<b>20-11-2023</b>	<b>22-11-2023</b>
2.Submission of EAF online &Submission of Hard copy of EAF to the Examination Branch, PU.	<b>23-11-2023</b>	

**GENERALCONDITIONSTOTHEPRINCIPALS:-**

1. The Examination Application Forms (EAFs) are to be submitted online through college login. Also hard copy of the same may be downloaded and submitted to the Examination Branch duly signed by the student and the Principal concerned along with photocopy of qualifying examination.
2. All the students are here by instructed to deposit Examination fee into their **respective College Principal's Accounts only** (students are advised not to obtain the DD in favour of the "Controller of Examinations", PU).
3. The concerned Principals are required to transfer the fee amount through **RTGS/NEFT** for credit in to "**REGISTRAR, PALAMURU UNIVERSITY EXAM FEE FUND A/C NO. 62078258948 (SBI, GANESH NAGAR BRANCH, MAHABUBNAGAR IFSC CODE- SBIN0016375)**" and obtain a receipt from the bank and submit the same to the Examination Branch, PU along with application forms. No Demand Drafts are accepted at core banking section at Exam Branch.
4. The Principals are requested to verify and forward all the **are ONLINE APPLICATION FORMS** immediately along with the Name List (Nomina Roll)in prescribed Proforma, subject-wise data &fee particulars in duplicate.
5. The Principals are requested to pay the examination fee for received application forms and not to pay the fee for un-received application forms. Any excess fees for un-received application forms are not refundable. **Individual demand drafts submitted by the students will not be accepted.**

6. **Not to collect the Exam fee (Collect Memo's fee only) from the Visually Challenged, Physically Challenged, Hearing Impaired & Orally Challenged students. A Xerox Copy of Medical Certificate confirming their status as Physically Challenged (Minimum percentage of disability must be of 40%) must be attached to the Application forms. These Students' Application forms should be submitted separately along with Separate Nominal Roll.**
7. The college login will be closed after the last date.
8. **All the college principals are requested to see that the preparation of EAF online without late fee on or before 23-11-2023. If EAF is prepared after 23-11-2023, the late fee will be imposed automatically by online fee structure.**
9. No Examination Application form will be entertained after the due date **23-11-2023**. A penalty fee of **Rs.1,000/-** will be collected per day from the college on applications received after **23-11-2023**.
10. The Principals are requested to verify and forward all the Hard Copy of E.A.F. along with the
  - i. The Name List (Nominal Roll) in prescribed proforma,
  - ii. Subject-wise data
  - iii. Fee abstract (Download from the College login)
  - iv. A Copy of PU Affiliation Orders for the Academic Year **2022-23**
  - v. No Objection Certificate from the Director, Academic Audit Cell, P.U.
  - vi. List of Approved Faculty members (Subject wise).
11. Candidates appearing for II & IV (Backlog) Semester shall enclose Xerox copies of their qualifying memorandum of marks duly attested by the Principal of College concerned.
12. Principals of the colleges are requested to submit the Application forms at the earliest possible date without waiting for the cut-off date and furnish the details in the given proforma.
13. This notification is available on website **www.palamuruuniversity.com**

**Copy to:**

- 1) The Principal of concerned Colleges,
- 2) The Joint Director, Directorate of Academic Audit, P.U.,
- 3) The Additional Controller of Examinations (Confidential), P.U.,
- 4) The Secretary to Vice-Chancellor, P.U.,
- 5) The P.A. to Registrar, P.U.,

*Sd/-*  
**Controller of Examinations**

**NOTE:-** *Corrections in the Press Note, if any, may be brought to the notice of the Controller of Examinations, PU within (3) days.*